



Policy Title Prepared By	Student Elective Policy Department of Medical Education / Curriculum Committee
Reviewed By	Principal QAMC,Bwp
Approved By	Academic Council
Custodian of the Policy	Department of Medical Education
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1. PURPOSE

The purpose of the Elective Program is to provide students with opportunities to explore career interests, enhance professional development, experience diverse healthcare environments, promote self-directed learning, and gain exposure to areas beyond the core curriculum.

The elective program aims to:

- Facilitate career exploration.
- Promote experiential learning.
- Develop research and leadership skills.
- Enhance clinical and professional competencies.
- Encourage national and international academic collaboration.
- Promote student mobility and exchange opportunities.
- Support PMDC, WFME and UHS educational standards.

2. SCOPE

This policy applies to all MBBS students of Quaid-e-Azam Medical College.

Electives may be undertaken in approved institutions within Pakistan or internationally, subject to institutional approval.

3. ELECTIVE COMMITTEE

An Elective Committee shall be constituted by the Principal through a separate notification.

The Committee shall:

- Review applications.
- Approve elective placements.
- Coordinate with host institutions.
- Monitor student participation.
- Review reports and outcomes.
- Recommend credit allocation.

4. ELIGIBILITY

Students shall be eligible if they:

1. Are enrolled in 4th Year or 5th Year MBBS.
2. Have satisfactory academic standing.
3. Have no major disciplinary violations.
4. Obtain clearance from:
 - Curriculum Committee
 - Student Affairs Office
 - Disciplinary Committee (where applicable)
5. Meet requirements of the host institution.

Elective Locations

4th Year MBBS

- Electives within Pakistan only.

5th Year MBBS

- Electives within Pakistan or abroad.

5. AREAS OF ELECTIVES

In line with recent UHS directions and international best practices, students may undertake electives in:

Clinical Specialties

- Medicine and Allied
- Surgery and Allied
- Pediatrics
- Obstetrics & Gynecology
- Ophthalmology
- ENT
- Dermatology
- Psychiatry
- Radiology
- Anesthesia
- Emergency Medicine
- Family Medicine
- Rehabilitation Medicine

Community and Public Health

- Community Medicine
- Vaccination Programs
- Public Health Projects
- Health Systems Management
- Rural Health Services

Research Electives

- Clinical Research
- Medical Education Research
- Epidemiology
- Biostatistics
- Evidence-Based Medicine
- Quality Improvement Projects

Skills and Simulation-Based Electives

- Clinical Skills Laboratories
- Simulation Centers
- Procedural Skills Training
- Patient Safety Programs

Emerging Areas

- Sports Medicine
- Aviation Medicine
- High Altitude Medicine
- Telemedicine
- Artificial Intelligence in Healthcare
- Digital Health
- Medical Education
- Healthcare Leadership and Management

6. DURATION OF ELECTIVES

Electives shall normally be undertaken during:

- Summer Vacation
- Approved Academic Breaks
- UHS-approved Elective Periods

Duration shall normally range from:

Two (2) to Four (4) Weeks

subject to approval by the Elective Committee and host institution

7. APPLICATION PROCESS

Students shall:

1. Submit an application to the Elective Committee.
2. Provide details of:
 - Host institution
 - Department
 - Proposed supervisor
 - Learning objectives
3. Obtain approval before commencing the elective.

No student shall undertake an elective without prior institutional approval.

8. HOST INSTITUTION APPROVAL

The Elective Committee shall communicate with the host institution and ensure:

- Availability of supervision.
- Educational value of the placement.
- Student safety and welfare.
- Compliance with institutional policies

9. STUDENT RESPONSIBILITIES

Students shall:

- Maintain professional conduct.
- Adhere to host institution policies.
- Maintain attendance requirements.
- Complete assigned learning activities.
- Observe patient confidentiality and ethical standards.

10. ELECTIVE LOGBOOK AND REFLECTIVE PORTFOLIO

Each student shall maintain an Elective Logbook containing:

- Date
- Learning objectives
- Activities performed
- Procedures observed or assisted
- Clinical exposure

- Reflections on learning experiences
- Supervisor feedback

The logbook shall be verified by the host supervisor.

Students shall additionally submit a reflective report summarizing learning outcomes and professional development.

11. COMPLETION REQUIREMENTS

Successful completion requires:

- Satisfactory attendance.
- Completed logbook.
- Reflective report.
- Supervisor evaluation.
- Elective completion certificate.

12. CREDIT AND RECOGNITION

Upon successful completion:

- Students shall receive an Elective Completion Certificate.
- Participation shall be recorded in the student's portfolio.
- Academic credit, internal assessment marks, badges, or recognition may be awarded as approved by the Academic Council and Curriculum Committee.

13. FINANCIAL RESPONSIBILITY

Unless specifically approved by the institution:

- Travel expenses
- Visa expenses
- Accommodation expenses
- Insurance costs
- Registration fees

shall be borne by the student.

QAMC may facilitate applications but shall not ordinarily be financially responsible for elective placements.

14. STUDENT SAFETY

Students undertaking electives shall:

- Maintain health insurance where required.
- Follow occupational health and infection prevention policies.
- Adhere to host institution safety regulations.

International elective participants shall comply with travel and visa regulations.

15. MONITORING AND EVALUATION

The Elective Committee shall:

- Review elective outcomes annually.

- Obtain student feedback.
- Evaluate educational impact.
- Recommend improvements to the Curriculum Committee.

16. POLICY REVIEW

This policy shall be reviewed every three (03) years or earlier if required by:

- PMDC regulations
- WFME standards
- UHS directives
- Academic Council recommendations

REFERENCES

1. PMDC Standards for Undergraduate Medical Education.
2. WFME Global Standards for Quality Improvement in Medical Education.
3. University of Health Sciences (UHS) Guidelines on Electives and Student Mobility Programs.
4. QAMC Undergraduate Curriculum Regulations.

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