

**OFFICE OF THE CHIEF WARDEN BOYS HOSTEL
QAMC, BAHAWALPUR**

HOSTEL ALLOTMENT FORM FOR NEW ALLOTTEES

Passport
Size
Photo

Hostel Dues Slip No. _____ Date _____ Roll No. _____

Name of Student _____ Nationality _____

Student Mobile No 1 _____ 2 _____ e.mail _____

Father / Guardian Name _____ Nationality _____

Father / Guardian Occupation if business which type _____

Post / Designation _____ Office Contact No. _____

Father / Guardian office / Business address (if any) _____

email _____ Cell No. _____

PERMANENT ADDRESS

Urban Area: H No. _____ Street No. _____ Colony _____

Road _____ City _____ Police Station _____

Rural Area: Village / Basti _____ Mouza / Chak _____

Post Office _____ Police Station _____

Tehsil _____ District _____

TAMPORARY ADDRESS

Urban Area: H No. _____ Street No. _____ Colony _____

Road _____ City _____ Police Station _____

Rural Area: Village / Basti _____ Mouza / Chak _____

Post Office _____ Police Station _____

Tehsil _____ District _____

Academic Record / College Career:

Name of College _____

Name of Board / Institution Affiliated (e.g like Cambridge etc.) _____

Class	Roll No.	Marks	Session	Board
F.Sc				
A Level				

DECLARATION

S/o _____

Solemnly declare that above information is correct to the best of my knowledge and belief.

Date _____

Signature of Candidate

Note any subsequent change must be communicated to the college office without any fail.

Counter signed by father / guardian

(Note: incomplete forms, in any respect shall not entertained)

FOR OFFICE USE ONLY

Allotted Room No. _____

Hostel _____

Supervisor Hostel

Assistant warden

Deputy Warden

Chief Warden

DOCUMENTS TO BE ATTACHED

1. Three recent passport size photographs
2. Attested copy of result card (FSC)
3. Hostel Dues slip original
4. Hostel affidavit
5. Student NIC/ Father NIC

Extra Curricular Activities _____

Any involvement in social welfare activity on registered form (NGO'S etc.) _____

Have any interest in extra curricular activities and social welfare works for future please mention 'any Three'. _____

Have you same foreign visits (Name of Country) _____ Year: _____

Family Data:

Number of Family Members: _____ Sect: _____

Orphan Yes / No. _____

Name of Brothers & Sister	Age	Qualification	Profession	Marital Status Married / Unmarried

In case of emergency contact numbers of Mother / Brother / Sister / nearest relatives

Name	Cell No	Name	Cell No.
1.		2.	
3.		4.	

Mother's Profession (House wife or employee) _____

If employee, Postal Address. _____

Office Contact No. _____

Signature of Guardian
(Relation _____)

Signature of Father

Signature of Candidate

Hostel Rules & Regulations

General

1. Hostel Management hierarchy will be Chief Warden, Deputy Warden, Assistant Warden & Supervisor
2. Each Resident is subject to good behavior and can be expelled at any time in the interest of Hostel discipline.
3. Every resident is expected to maintain peace, tranquility and calm atmosphere in the hostel, and to respect the rights of the others.
4. Using or keeping of liquor, drugs, weapons, (licensed or unlicensed) and smoking in the hostel is strictly prohibited and entails expulsion from the hostel.
5. No religious, social ceremony regional, sectorial or political activity, likely to injure the feelings of any other resident is permitted.
6. Every part of the hostel premises including the student's rooms will be open for inspection by the authorities at all times.
7. The resident is liable to pay hostel dues within prescribed time limit, failure to which the hostel allotment shall be cancelled by the hostel administration.
8. In case of withdrawal / expulsion due to indiscipline or misbehavior, the security deposits shall be forfeited.
9. Before leaving the hostel, resident should pay all dues and must acquire clearance from hostel office.
10. The students failing to pay the required college fee and subscription by the fixed date will be charged penalty and shall be ejected from the college hostel if their accounts remain due for three successive months.
11. Final year remanded students waiting to appear in the second annual examination are required to pay the hostel fee and subscription for the period they stay beyond the time for which they had paid during the regular session.
12. The Chief Warden / Assistant Warden is authorized to punish the boarder for any irregularities or breach in discipline by way of fine.

Discipline at Hostels

1. No resident of Bahawalpur city (Day Scholars) will be considered
2. Rooms once allotment will not be exchange without permission. In case of any exchange a fine of Rs10,000 will be recommended to the disciplinary committee along with strict disciplinary action.
3. Shifting will be completed within 10 days positively after completion of allotment
4. In case of sale/ rent of any room, the allotment will be cancelled and case will be forwarded to disciplinary committee for strict action with recommendation of a fine equal to hostel dues.
5. Residents shall take up full responsibility to maintain their hostel's sanitary, electrical appliances, fixtures, furniture and other facilities provided for their comfort and use.
6. Residents shall abstain from gambling of any kind in the hostels.
7. Residents shall refrain from cooking in the rooms to avoid fire hazard and help promote hygiene.
8. Visitors shall be entertained only in the visiting rooms or visitor's lounge only during the visiting hours as displayed outside each hostel.
9. No guests or visitors are allowed to stay in the hostels at night
10. Residents must themselves take care of all their belongings. Any loss or damage that occurs by theft or otherwise shall not be the responsibility of the hostel authorities.

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11. Any resident or any other related person trying to bribe hostel administration shall be liable to immediate expulsion from the hostel.
12. No resident shall use rod heaters, cooking appliances (rice/ curry cookers), electric kettles or water heaters (with coil rounded on a wooden base).
13. The Residents are not allowed to humiliate fellow students in any form in the name of "fooling". The students found indulged in such activity shall be subjected to cancellation of allotment and other disciplinary actions.
14. The Hostel Administration reserves the right to disallow all kind of visitors in the hostels at any time subject to the prevailing law and order situation in the country.
15. Visitors, when and if allowed in the hostels, shall make proper entry into the entry register provided at hostel entrance and deposit original N.I.C to the security staff deputed at the hostel gates.
16. No newspapers, periodicals, magazines, or any other publication other than those authorized by the Principal shall be brought into the hostels by any boarder.
17. All damages shall be repaired at the expense of the boarders responsible for the same.
18. Defacing walls and fixtures is strictly prohibited.
19. The hostel authorities will not be responsible for loss of any things from the student's room. But loss if any should be immediately reported to the assistant warden who may report to the warden.
20. No female visitors are allowed to enter the male hostel under any circumstances.
21. Playing cricket is strictly prohibited within premises of hostel.
22. Air conditioner is not allowed in hostel rooms.

Mess rules

1. Mess will be managed by the selected students under the supervision of the Assistant warden
2. Students must settle their accounts with the shops every month regularly. Accounts with the shops, whenever due will be recovered from the students security deposit for at the time of Clearance.
3. Members intending to be absent from a meal must notify the manager/ cook at least 12 hours before, otherwise they will be charged for it.
4. Member will pay in advance payment every month the Assistant Warden with the permission of the warden may debar any student from the use of mess due to misconduct / non-payment
5. All servants of the kitchen / hostel shall be under the direct control of Assistant Warden and all complaints against them shall be dealt with him.
6. One meal with the prescribed quantity by Mess committee shall be allowed for one student only. No supplementary meals shall be allowed.

Affidavit

I solemnly declare that all the particulars mentioned in the hostel allotment form are **TRUE** and **CORRECT** and I fully understand that if any of the statement made is found to be false/ fake or found guilty for the violation any rule given, I would be liable to refusal for allotment in the Hostel and legal / disciplinary action which the administration may deem fit to take.

Name _____

Roll No. _____

Class _____

Signature _____