

**APPLICATION FORM FOR HOUSE JOB IN TEACHING
HOSPITALS OF SHC & ME DEPARTMENT**

1	Diary Number (Office Use Only)		Merit Number (Office Use Only)		Paste Passport Size Photograph Do not staple
2	Applicant Name (DR) (CAPITAL LETTER)				
3	S/o, D/o, W/o				
4	Father Profession				
5	Date of Birth (DD-MM-YY) / Place of Birth				
6	NIC Number				
7	Date of Graduation (MBBS) Month/Year			Nationality	
8	Institute from where Graduated (Fill one option whichever is applicable)			Religion	
a	Host Institute				
b	Other Public Sector Institute Punjab				
c	Other Public Sector Institute other Provinces				
d	Private Sector Institute				
e	Foreign Graduate				
9	District of Domicile				
10	Marital Status		Cas		
11	PMDC Provisional Registration Number or receipt of application or Registration to PMDC		Blood Group & R.H. Type		
12	Email Address				
13	Telephone	(Residence)		(Mobile)	
14	Passport Number (foreigners)				
15	Mailing Address				
16	Permanent Address (if different from above)				
17	Bank Account		Bank/Branch		
18	Marks obtained in MBBS Final Year				
19	Total Marks of Final Year MBBS				
20	Percentage of Marks Obtained				

Rotation Preference (Please mention your preferred rotations in order of priority, as per notified list of units of this hospital)

Rank	Preferred Rotation
1	
2	
3	
4	

Important Instructions:

- 1) The form is to be submitted to the office of the Medical Superintendent, (Name of Hospital) as per notified schedule.
- 2) Lists of selected HOs based on merit shall be displayed on the Notice boards of Medical Superintendent, Concerned Units as well as at the College / hospital websites
- 3) Documents to attach (Attested Photocopies)
 - a. Matric certificate
 - b. F.Sc. Certificate
 - c. MBBS Degree/ Provisional Certificate
 - d. Result cards of all professional exams
 - CNIC/Passport
 - e. Domicile
 - f. PMDC registration (or receipt of application of Registration to PMDC)
 - g. Three passport size photographs (one to be pasted on the front page and two to be stapled)
- 4) No application shall be entertained without the above documents
- 5) No Dues Certificate (NOC) from warden boys/girls hostel from concerned University / College
- 6) Compulsory Rotations:
 - a. Major Medicine
 - b. Major Surgery
 - c. Minor Specialty (Allied Medicine)
 - d. Minor Specialty (Allied Surgery)
- 7) Every applicant must opt for the 4-compulsory rotations of three months each
- 8) Applicants will be divided into 4 batches. Each batch will be rotated according to their merit Major Medicine, any Allied Medicine and Major Surgery, any Allied Surgery (as per Schedule for Rotation)
- 9) In case of termination of job, experience certificate will not be issued. House Job certificate will only be issued after the testimonial of the Head of the Department / Unit.

*** Declaration**

- i) I do hereby solemnly declare that the information given by me in this application form is true and correct to the best of my knowledge and belief. I fully understand that the facts given above will serve as the basis for determination of my eligibility by the concerned authorities. My candidature so determined by the board/authorities will stand provisional until it is verified with the original certificates at the time of interview. I will not claim benefit of any information which is not mentioned in the application form and is produced later on.
- ii) I declare that I have not been already employed anywhere for house job and I am submitting my application through proper channel and I will ensure that I shall resign from my existing post (if any) when selected.
- iii) I undertake to serve for the term of one year in case of selection as an internec house Surgeon/physician.
- iv) I solemnly declare that I shall be legally bound to surrender my security of Rs. 1000/- in case I leave House Job before due date.
- v) I undertake to produce the registration of PMDC.
- vi) I have also read the rules and regulations and I am submitting the affidavit on judicial paper worth Rs. 50/- duly signed and attested by the oath commissioner.

I also understand that after the submission of application, if my application stands incomplete, wrongly filled, unsigned or misstated in the above replies, disciplinary action shall be taken against me under the rules.

Signature of the Applicant

Official Use Only

Comments/Status

**SAMPLE OF AFFIDAVIT TO BE SUBMITTED ON JUDICIAL PAPER OF
RS.50/- ATTESTED BY THE OATH COMMISSIONER.**

AFFIDAVIT

I Dr. _____ S/O, D/O, W/O _____, House officer,
(Name of Hospital) do hereby solemnly declare and affirm as under: -

1. I will not take part in any association / union.
2. I will not take part in any subversive activities i.e. strikes, demonstrations, slogans, etc.
3. I will be bound to abide by the rules, regulation and orders issued by the hospital authorities. I have read the rules and regulations carefully.
4. That if, I am found indulged in any such activities and violations of rules and regulation, my house job will be liable to be terminated without assigning any notice.

Signature: _____
Name: Dr. _____
S/O, D/O, W/O _____
Phone No.(Res) _____
Mobile No. _____
Address _____

L
17/9/22

To,

The Medical Superintendent,
B.V Hospital Bahawalpur.

Subject: - JOINING REPORT HOUSE OFFICER

Respected Sir,

It is stated that I have been appointed as House Officer vide Medical Superintendent House Job Office Order No. _____ Dated _____ kindly accept my joining report as House Officer I shall be highly grateful to you for acceptance of my joining report.

Rotation	1 ST	2 ND	3 RD	4 TH
Date of Joining from				
House Job Office Orders serial no.				
Regular (Annual Session) QAMC				
Honorary (Annual Session)				
Regular (Supplementary Session) QAMC				
Honorary (Supplementary Session)				

Thanking you in anticipation.

Recommended & forwarded to
The Medical Superintendent
B. V. Hospital Bahawalpur.

YOUR'S OBEDIENTLY

SIGN & STAMP OF HEAD OF DEPARTMENT

Signature

House Officer Name _____

F/Name, _____